

URBAN RESOURCES AND ASSOCIATES, INC.

Consultants, REAL ESTATE GOVERNMENT RELATIONS

APRIL 11, 1990

TO: JAMES T. GOLDEN
INTERNATIONAL REPRESENTATIVE SMWIA

FROM: URBAN RESOURCES

IT IS AGREED THAT URBAN RESOURCES (UR) SHALL BE RETAINED BY NATIONAL ENERGY MANAGEMENT INSTITUTE (NEMIC) TO PERFORM SERVICES TO THE STATE AND LOCAL GOVERNMENTS ON BEHALF OF THE STATED OBJECTIVES OF THE NEMIC. THE SERVICES SHALL BE INITIATED UPON THE NEMIC'S ACCEPTING THIS PROPOSAL ON THE FOLLOWING ISSUES:


1. MONITOR AND ADVISE NEMIC ON ANY MATTERS RELATED TO INDOOR AIR QUALITY IN MASSACHUSETTS WHICH WOULD AFFECT THE INTERESTS OF NEMIC.
2. MONITOR AND ADVISE NEMIC OF LEGISLATION AND REGULATORY PROGRAMS REGARDING INDOOR AIR QUALITY IN MASSACHUSETTS
3. PROVIDE A LOCAL OFFICE AND TELEPHONE CONTACT TO PROVIDE INFORMATION AND ANSWER QUESTIONS REGARDING INDOOR AIR QUALITY AND VENTILATION AND THE [SHEET METAL INDUSTRY'S] ROLE IN THESE PROGRAMS IN MASSACHUSETTS."
4. INITIATE A PUBLIC INFORMATION PROGRAM TO INFORM PUBLIC OFFICIALS AND THE PUBLIC AT LARGE OF INDOOR AIR POLLUTION AND METHODS AND PROGRAMS TO IMPROVE INDOOR AIR QUALITY IN BUILDINGS.
5. COORDINATE ACTIVITIES WITH NEMIC STAFF RELATED TO ABOVE ITEMS.

THE FEE FOR THE ABOVE STATED SERVICES IS \$30,000.00 PAYABLE
AS FOLLOWS:

\$2,500.00 PER MONTH BEGINNING JANUARY 01, 1990
THROUGH DECEMBER 01, 1990.



JAMES J. TIERNAN
PRESIDENT, URBAN RESOURCES




EDWARD J. CARLOUGH
CO-CHAIR NATIONAL ENERGY MANAGEMENT
INSTITUTE COMMITTEE (NEMIC)

ADDENDUM II

URBAN RESOURCES FURTHER AGREES TO THE FOLLOWING
CONDITIONS:

1. ALL FUNDS TO SUPPORT THE OFFICE ARE APPROVED IN ADVANCE AND MADE AVAILABLE THROUGH IAQ PROGRAM FUNDS.
2. URBAN RESOURCES WILL PROVIDE AN INVOICE FOR ALL FUNDING REQUESTED. THE INVOICE WILL BE ACCOMPANIED BY AN ACTIVITY REPORT FOR THE INVOICE PERIOD AND DISCUSSION OF THE STATUS OF ISSUES OF IMPORTANCE TO NEMIC.
3. REIMBURSEMENT TO URBAN RESOURCES WILL BE MADE ONLY AS AND WHEN FUNDS ARE DEPOSITED INTO NEMIC'S OPERATING ACCOUNT.
4. THE NEMI DIRECTORS MAY CANCEL OR OTHERWISE MODIFY THE SCOPE OF THE AGREEMENT ON THIRTY DAYS NOTICE.
5. THE NEMIC DIRECTORS MAY CANCEL OR OTHERWISE MODIFY THE SCOPE OF THE AGREEMENT ON THIRTY DAYS NOTICE.
6. NEMIC WILL NOT BE RESPONSIBLE FOR FUNDS IN EXCESS OF \$35,400 THROUGH 12/31/90 WITHOUT FURTHER WRITTEN AGREEMENT WITH URBAN RESOURCES, INC.
7. URBAN RESOURCES WILL NOT REPRESENT THEMSELVES AS NEMIC ACTING IN NEMIC'S INTEREST.
8. ALL TELEPHONE CALLS OTHER THAN ROUTINE DAILY BUSINESS WILL BE REFERRED TO THE NEMIC HEADQUARTERS OFFICE IN WASHINGTON, D.C.


EDWARD J. CARLOUGH
CO-CHAIR, NATIONAL ENERGY
MANAGEMENT INSTITUTE COMMITTEE
(NEMIC)

TELECOPIER MESSAGE

URBAN RESOURCES
130 BOWDOIN STREET #408-409
BOSTON, MASSACHUSETTS 02108

TO: James Golden

FROM: JAMES T. TIERNAN

RE: Report for D.E.H.I.

OF PAGES four to follow

If you do not receive any of the above pages call 617 350
4088