

Manufacturers. Employees or representatives of manufacturers, distributors or trade associations of HVAC equipment, HVAC controls, and equipment designed to enhance indoor air quality (e.g. air cleaners). Also, individuals associated with products used in the construction of buildings (e.g., finishes, wall and floor coverings, wood products) and used within buildings by occupants (e.g., furniture and furnishings, tobacco products, appliances, office equipment).

General: Building regulatory officials or their representatives, researchers, educators, IAQ specialists, and others with expertise in the fields of ventilation and indoor air quality. Also, medical doctors, public health experts, industrial hygienists or representatives of associations of these types of professionals.

Designers/Builders: Those who provide building design and construction services, including consulting engineers, HVAC and general contractors, design/build contractors, or representatives of associations of these types of professionals.

Owners/Operators/Occupants: Employees or representatives of building owners/managers, building engineers, facility managers, and consultants who specialize in working in existing buildings (as opposed to those who design and construct new buildings) Also representatives of building occupants.

Balance will be achieved among these membership categories in accordance with the MPAS.

4.2 Organizational members

Consistent with the recommendations of the Multidisciplinary Standards Implementation Committee, and with the procedures in Appendix O of the Standards Committee MOP, SSPC 62.1 will implement organizational memberships. Organizational members have not been implemented in any SSPC yet, and ASHRAE's procedures have not yet been approved by ANSI. Once these procedures are approved by ANSI, the SSPC will work with the Standards Committee and MOS to solicit applications for OMs. It is anticipated that the first group of OMs will join the committee late in 1999 at the earliest. As described in Appendix O, no more than one-third of the PCVMs will be organizational membership. Given the current size of the SSPC (19 voting members), there will need to be less than 10 organizational members. For those organizations that merit representation on the SSPC beyond this number, the option of Organizational Liaisons also exists within the Appendix O procedures. Organizational liaisons do not have a vote on SSPC actions, but can still bring the viewpoint of the organization that they represent to the SSPC.

The SSPC chair will develop a list of target organizations to receive letters of notification for application to the SSPC as OMs. It is anticipated that this list will contain organizations in the following categories (this list is presented for illustrative purposes and it not to be viewed as a list of candidates at this point, the listed organizations are only given as examples)

Manufacturers - HVAC and IAQ: ARI, AMCA, NAFA (National Air Filtration Association)

Manufacturers - Building Materials and Furnishings: Wood and wood product manufacturers associations, Carpet and Rug Institute, Wall covering organization, paint and adhesive manufacturers' associations.

Manufacturers - Activities: Tobacco industry, Cleaning products, Pesticides, Office machines, Perfumes

Contractor/builder Organizations. SMACNA, AGC (Associated General Contractors), ACCA, NADCA

Building Owners/Operators/Occupants. BOMA, IFMA, Labor unions (AFL/CIO, AFSME, SEIU), Teachers groups (AFT, NEA), NRA (National Restaurant Association), Hotel associations, National Federation of Retailers, International Council of Shopping Centers, National Realty Committee, National Licensed Beverage Association, General Services Administration (GSA), U.S. Army COE

Building Standards Organizations. ASTM, NSF International, PECC, UL

Public Health and Consumer Groups: American Lung Association, Consumer Federation of America

Government Agencies. National Institute of Occupational Safety and Health (NIOSH), Occupational Safety and Health Administration (OSHA), Consumer Products Safety Commission (CPSC), Environmental Protection Agency (EPA)

5 COMMUNICATION

The SSPC will devote significant energy to promoting consensus within the SSPC, throughout ASHRAE, and among materially affected parties not participating in the standards development process. This will be done through a variety of mechanisms.

The SSPC will strive to approve for public review only those addenda to the standard on which they have reached a strong consensus and that are expected to achieve consensus among the ASHRAE membership.

TC liaisons will receive advance copies of addenda before public review and will be offered time on the meeting agenda for reporting issues raised by their TC. A number of TC liaisons are already on the SSPC roster; these relationships will be maintained and new TCs will be added as appropriate. The current liaisons are from the following TCs.

- 2.3 Gaseous Air Contaminants and Gas Contaminant Removal Equipment
- 2.4 Particulate Air Contaminants and Particulate Contaminant Removal Equipment
- 5.5 Air-to-Air Energy Recovery
- 9.1 Large Building Air-Conditioning Systems
- 9.4 Applied Heat Pump/Heat Recovery Systems
- 9.9 Building Commissioning
- 9.10 Laboratory Systems

The SSPC chair will maintain close contact with SPLS, the Standards Committee, Technology Council, and BOD in order to keep them aware of current and anticipated activities on the part of the committee and to receive their input on same.

The SSPC will provide current information on its activities using a number of mechanisms including the ASHRAE program structure, ASHRAE publications and relevant trade press, and public presentations arranged in conjunction with the ASHRAE Communications staff. These mechanisms will be also be used to obtain informal input on future efforts of the SSPC.