

IMPORTANT

RR Reynolds
Tobacco Company

TO: NY STATE DM's / CAM's

FROM: Roger Farmer.

DATE: 5/24/93

MESSAGE: SALES reps to take
car stock inventories
by May 31st -
Direct A/c's to be inventoried
5/27 or 5/28

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RCF

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PLEASE CONTACT (716) 634-3143.

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ELECTRONIC MAIL

May 21, 1993

Messrs: R. C. Farmer
B. G. Norman, Jr.
P. E. Schmidt
M. A. Young

DT. Cow
Scott
Mike
Perce
SR TAMP
B3.2
Degen.

Subject: New York Cigarette Excise Tax Increase Procedures

Gentlemen:

Please be advised that the State of New York will increase cigarette tax rates effective June 1, 1993 as follows:

<u>New York</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Amount of Increase</u>
Packs of 20s	39¢	56¢	17¢
Packs of 25s	48.75¢	70¢	21.25¢

A floor stock tax will be imposed at both the wholesale and retail levels.

Car Stock Product Inventory (including BSGSF Gratis and Sample Product)

Advise Sales Representatives that carry New York State taxed cigarettes to complete the following attached forms.

- Take an inventory of stamped cigarettes to reflect cigarettes in their possession at the close of business on May 31, 1993.
- The Sales Representatives should write the DM a check for the amount of the tax increase for all live product inventoried by 20's and 25's. Do not include payment for gratis portion of BSGSF or sample product (include count only on form).

After the Division managers receive checks from Sales Representatives, he/she should write one check made payable to R.J. Reynolds Tobacco Company for the value of tax increase for car stock.

One check (car stock inventory only) should be mailed from each Division Office direct to Mr. William C. Ervin, Department of Taxation, Winston-Salem along with a copy of each Sales Representatives Car Stock Inventory Report.

Check and forms should be received by William C. Ervin no later than June 14, 1993.

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BSGSF/CENTURY Direct Account Floor Tax Report

In direct accounts shipping the State of New York, an on-hand inventory count (for that product which is stamped for New York use or will be stamped for New York use) must be made on Thursday, May 27, or Friday, May 28, 1993, and reported on the attached form in the following manner:

Any BSGSF product (Gratis portion Only) stamped at the old rate that is on the direct account's floor should be reported indicating the number of packs and the reimbursement due the account for the State Tax increase.

An on-hand Century inventory count must be made and reported by cases.

The direct account will be issued a credit for reimbursement of the gratis portion only of the BSGSF product and applicable Century Tax increase differential.

Your prompt follow-through in this regard is appreciated.

Sincerely,

Ed

E. M. McAtee
/dmm

attachment

FOR NEW YORK USE ONLY

STATE TAX CAR STOCK CIGARETTE INVENTORY

TYPE	TOTAL # OF PACKS	NEW YORK S.E.T. RATE	NEW YORK S.E.T. DUE
Pack of 20's	_____.	17¢	\$ _____.
Pack of 25's	_____.	21.25¢	\$ _____.
			TOTAL \$ _____ Note *

BSGSF CAR STOCK (GRATIS PACK ONLY)

TYPE	PACKS
Pack of 20's	_____.
Pack of 25's	_____.

STATE TAX SAMPLE PRODUCT (GRATIS) INVENTORY

TYPE	PACKS
Pack of 20's	_____.
Pack of 25's	_____.
TOTAL PACKS _____.	

I certify that the inventory taken above is an accurate count of the number of New York tax paid cigarette packs held in my possession, including sample and BSGSF Gratis product, as of the close of business on May 31, 1993.

Division # Employee Signature Date

Employee Name-Print Employee Acct. #

Division Manager Signature (Indicates Review)

Note *:

A check payable to RJR Division manager (from the employee) for the amount of the New York State Tax Increase.

**FOR NEW YORK USE ONLY
(FOR DIRECT ACCOUNT INVENTORY)**

SIS ACCOUNT NUMBER: _____

CUSTOMER NAME: _____
(Entire ship-to address)

BSGSF NEW YORK STATE EXCISE FLOOR TAX

_____ BSGSF packs (Gratis Portion only) X 17¢ (State Tax Increase) = \$ _____ amount due.

FOR HOME OFFICE USE ONLY
Reason Code: 686
Pseudo Code: 0085

CENTURY PRODUCT ON HAND

_____ 6M Cases

FOR HOME OFFICE USE ONLY
Reason Code: 657
Pseudo Code: 0010

To allow price differential for Century product on hand, billed prior to _____ due to _____ tax increase of _____.

_____ cases at \$ _____ per case =
\$ _____ amount due.

Return no later than June 14, 1993 to:

MS ANNE REID
R. J. REYNOLDS TOBACCO
CUSTOMER SERVICES DEPARTMENT
P. O. BOX 2959
WINSTON-SALEM, NC 27102

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