

*Lorillard*  
MEMORANDUM

September 15, 1995

DR. A.W. SPEARS

The TI staff will endeavor to make appointments for us for October 5 and 6 with as many of the following MC's as are available, and can be fit into a one and one-half day schedule (all day October 5, the morning of October 6):

Senators: Faircloth, Ford and McConnell

Representatives: Coble, Wiley, Browder (AL), L.F. Payne,  
Bessler, Barton (TX), Houghton (NY),  
Manton (NY), Solomon (NY), Towns (NY),  
Zimmer (NJ)

I'll keep you posted.



A.J. Stevens

AJB:fp

cc: C. Whitley, Esq.

MEMORANDUM

October 5, 1998

TO: Samuel D. Chilcote, Jr.

FROM: Nancy Caputo

SUBJECT: Sending Exec Minutes to Ron Milstein of Lorillard

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According to the September 30th letter from Arthur J. Stevens, Lorillard Tobacco Co., all future business documents should be sent to his successor, Ronald S. Milstein.

Since Milstein is not officially a member of the Executive Committee, should I send the copy to Stevens or Milstein?

Arthur  
Ed  
Committee



OCT - 5 1998

Arthur J. Stevens  
Senior Advisor

(336) 335-7700  
Fax: (336) 335-7707

September 29, 1998

Mr. William Adams  
THE TOBACCO INSTITUTE  
1875 I Street NW Suite 800  
Washington, DC 20006

Dear Bill:

The attached Lorillard Organizational Announcement is for your information and guidance.

I will continue to be in Greensboro through December 18 of this year, following which I will return to New York City to function for Lorillard in 1999, as described in the announcement. It is, therefore, appropriate for you to immediately begin to address all contacts which you have previously referred to me, directly to Ron Milstein.

Ron, in consultation with James Wilson and their Legal Department colleagues and our Senior Management, will determine the matters on, and the manner in which, Lorillard will utilize my assistance in 1999. Your cooperation in this regard, much of which is already in place, is essential and will be helpful to the Company in facilitating a prompt and successful transition in the handling of the Legal, Government Relations and other matters on which I have been functioning for Lorillard.

And now please, a personal note: there are no words by which I can adequately express to you my appreciation for the many professional and personal kindnesses and rewards I have realized from my and Lorillard's association with you and your colleagues, and my high regard for you and them. With many (indeed most) of you, it has together been a long and well-traveled road, and I am the better for having shared much of the journey with you. I look forward to such continued professional contact as I may enjoy with you in 1999, and to remaining in personal contact with you in my retirement thereafter.

Please share this announcement and letter with those of your colleagues as you deem appropriate, so that they may be guided accordingly, and so that they too may know that my expression of appreciation and regard extends to each of them as well.

Warm Regards and Best Wishes,

Arthur J. Stevens

Attachment

cc:	R. S. Milstein	J. A. Wilson
	H. H. Bell	T. P. Durham
	R. H. Shaw	J. P. Reilly

Corporate Office:  
714 Green Valley Road  
Greensboro, NC 27408

Mail to:  
P.O. Box 10529  
Greensboro, NC 27404-0529

T11340025



OCT - 5 1998

Arthur J. Stevens  
Senior Advisor

(336) 335-7700  
Fax: (336) 335-7707

September 29, 1998

Mr. Sam Chilcote  
THE TOBACCO INSTITUTE  
1875 I Street NW, Suite 800  
Washington, DC 20006

Dear Sam:

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Arthur J. Stevens

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Greensboro, NC 27404-0529

TI11340026

# Lorillard Tobacco Company



## ORGANIZATION NOTICE

**TO:** ALL CONCERNED  
**FROM:** A. W. Spears  
**DATE:** September 28, 1998

I am pleased to announce that effective immediately, Ronald S. Milstein is promoted from Senior Associate General Counsel to Vice President, General Counsel. Ron came to Lorillard in July of 1996 with extensive and diversified law firm, tobacco and pharmaceutical experience. He will be in charge of the Legal Department, and will report to me. James Wilson, Senior Associate General Counsel, Litigation, and Associate General Counsel, Haney Bell and Rob Shaw, will report to Ron. Associate General Counsel, Litigation, Jack Reilly and Terri Durham, will continue to report to James Wilson.

Arthur Stevens, Senior Vice President, General Counsel, plans to retire at the end of 1999. Accordingly, in order that the Company continue to have available to it the benefit of Arthur's 30 years of Company and Industry experience, he will remain an active employee throughout 1999. In his new position as Senior Advisor, Arthur will continue to be an officer of the Company. He will perform advisory and other counseling and transitional services, and will report to me. Beginning in January of 1999, he will return to his home in New York City and will provide his services to the Company from there, traveling, as required, to Greensboro, Washington and elsewhere.

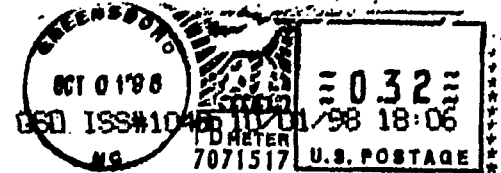
Please join me in congratulating Ron, and in wishing him continued success with his new responsibilities, and in expressing our best wishes to Arthur in this final phase of his long and successful service to Lorillard.

You may wish to share this information with those who are responsible to you.

*Lorillard*  
TOBACCO COMPANY

714 Green Valley Road  
Post Office Box 10529  
Greensboro, NC 27404-0529

**LORILLARD  
AREA CODE 336**

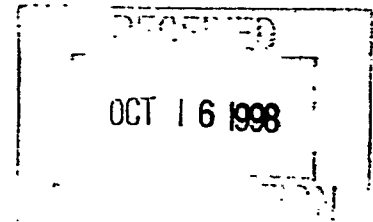


Mr. Sam Chilcote  
THE TOBACCO INSTITUTE  
1875 I Street NW, Suite 800  
Washington, DC 20006

20006X5470 19



TI11340028



**Arthur J. Stevens**  
Senior Advisor

(336) 335-7700  
Fax: (336) 335-7707

October 1, 1998

Anthony Burke, Esq.  
Brown & Williamson Tobacco Company  
P. O. Box 35090  
Louisville, Kentucky 40243

Dear Tony:

I have attached for your information a copy of my resignation as Lorillard's representative to the Committee of Counsel. My place will be taken by Lorillard's Vice President, General Counsel and Secretary, Ronald S. Milstein. Ron and I will attend the next meeting of the Committee. Throughout 1999, in my new position as Senior Advisor, I will be an auditing "back-bencher" at the Committee's meetings, in company with Lorillard's representative.

Regards and Best Wishes,

Arthur J. Stevens

AJS/rh

Attachment

cc: S. Chilcote/W. Adams – with original attachment  
S. Temko, Esq. – w/attachment  
M. Barrington  
C. Blixt, Esq.  
R. Verheij, Esq.  
R. Milstein, Esq. – w/attachment

Corporate Office:  
714 Green Valley Road  
Greensboro, NC 27408

Mail to:  
P.O. Box 10529  
Greensboro, NC 27404-0529

T111340029

September 28, 1998

Mr. Sam Chilcote  
The Tobacco Institute, Inc.  
1875 I Street, NW  
Suite 800  
Washington, DC 20006

Dear Sam:

I hereby resign as a member of the Board of Directors of The Tobacco Institute, and as a member of The Tobacco Institute's Committee of Counsel, effective immediately.

A handwritten signature in cursive script, reading "Arthur J. Stevens". The signature is written in black ink and is positioned above a horizontal line.

Arthur J. Stevens

TI11340030



September 28, 2998

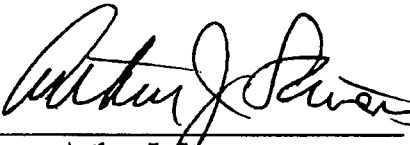
Mr. Sam Chilcote  
The Tobacco Institute, Inc.  
1875 I Street, NW  
Suite 800  
Washington, DC 20006

*Mistake on  
year*

*1998 - 2998*  
          

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\_\_\_\_\_  
Arthur J. Stevens



Oct 2 2 1998

**Arthur J. Stevens**  
Senior Advisor

(336) 335-7700  
Fax: (336) 335-7707

October 1, 1998

**REVISED TO CORRECT DATE ON ATTACHMENT**

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Brown & Williamson Tobacco Company  
P. O. Box 35090  
Louisville, Kentucky 40243

Dear Tony:

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Arthur J. Stevens

AJS/rh

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R. Milstein, Esq. – w/attachment

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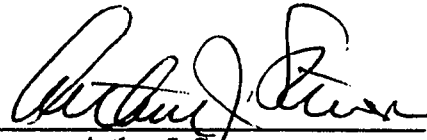
TI11340032

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Arthur J. Stevens



OCT - 5 1998

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Senior Advisor

(336) 335-7700  
Fax: (336) 335-7707

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TI11340034

# Lorillard Tobacco Company



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Please join me in congratulating Ron, and in wishing him continued success with his new responsibilities, and in expressing our best wishes to Arthur in this final phase of his long and successful service to Lorillard.

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